



## **Inter Tribal Council of Arizona, Inc.**

*Established by Tribal Governments to Provide Member Tribes a United Voice.*

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# **Training Coordination Responsibilities Guidelines for UST Compliance Training for Owners/Operators**

The Inter Tribal Council of Arizona, Inc. (ITCA) oversees the Underground Storage Tank Compliance Assistance and Training Support (UST CATS) Program. Under this program, compliance training for UST Owners/Operators can be requested by tribes. In order to provide the best training possible, UST CATS Program has identified a list of responsibilities for the trainer and host tribe.

### **UST CATS Program Responsibilities**

The specific responsibilities of the UST CATS Program are to:

- Work in coordination with host Tribal personnel/Tribal UST Inspector
- Provide training content (e.g. presentations)
- Provide training materials to the participants
- Provide safety vests to the participants during a walk through demonstration
- Provide invitation letter and training flyer for outreach purposes

### **Host Tribe Responsibilities**

The specific responsibilities of the host tribe are to:

- Arrange meeting date and location
- Notify UST Owners/Operators of training date and location
- Identify a facility for a walk through demonstration
- Provide a list of the registered participants to the UST CATS Program no later than ten (10) days prior to the training date
- Provide meeting equipment (i.e. LCD projector, screen, and flip chart)
- Refreshments (optional)

The UST CATS Program shall assist the host tribe in meeting their responsibilities, if necessary. The host tribe should notify the UST CATS Program if they are unable to meet any of their responsibilities.

For more information, please contact Roland Chester or Elaina Doral at (602) 258-4822. The UST CATS Program looks forward to working with you on the UST Compliance Training for Owners/Operators.