

“CODE OF CONDUCT” FOR EPEAT IMAGING SCOPING MEETING

All Participants in this workshop agree to:

- **Communicate and negotiate in a civil and respectful manner.**
- **Cooperate with each other, and assist the Facilitator by participating fully in the process.**
- **Assist each other by not interrupting, making comments, or being disruptive while someone else is speaking. No “sidebars” please!**
- **Listen carefully to each other... and to yourself. Process the words... refine thinking when necessary.**
- **Keep all statements and discussions focused, on point and concise.**
- **Be hard on the problems, but soft on each other.**
- **Focus on issues and interests (yours *and* theirs), rather than positions.**
- **Disagree without being disagreeable. Personal attacks are never compelling.**
- **Be specific in identifying the problems, what you believe are the root causes of those problems, and your proposed solutions.**
- **Propose solutions that include consideration of others’ interests.**
- **Stretch your mind... feel free to propose any creative, workable solution you think might help in resolving this dispute. “Mistakes” are the seeds of brilliance.**
- **Be mindful of how important it is to your peers that you reach a durable resolution.**
- **Remember that your contribution to this agenda will be recognized, honored and appreciated by manufacturers and consumers for a very long time.**